

Dawson Creek Public Library

Minutes of meeting of Board of Trustees

Date: February 28, 2022

Time: 7:00 p.m.

Place: Dawson Creek Public Library

Present: Sankalp Chawla, Jennifer Combres, Kim Erickson, Terri Foster, Hanna Gilliatt, Amy Kaempf, Andre Lavoie, Brandon Mackinnon, Pamela Morris.

Absent: Sally Schilds

Reading of land acknowledgement.

1. Adoption of Agenda:

ERICKSON/LAVOIE

2. Motion #1. That the minutes of the JANUARY 24, 2022 board meeting be accepted.

FOSTER/GILLIATT Motion passed

3. **Chairperson's report:** None

4. **Treasurer's report:**

Motion #2. That the treasurer's report be accepted as read:

FOSTER/LAVOIE Motion passed

5. **Councilor's report:** Councilor Kaempf reported that city council met on February 28. Council heard from a delegation requesting the city close all city facilities that require proof of vaccination as they feel this discriminates against unvaccinated people. Council denied their request. Council also worked on setting guidelines for city tax exemptions.

6. **Librarian's report:**

- The library manager met with the city facilities manager and maintenance carpenter to discuss upcoming renovations.

- The library manager conducted performance reviews with senior staff. Trustee Foster recommended the manager also conduct reviews with Pages. Trustee Combres recommended the manager conduct informal check-ins often with staff going forward.
- The library bookclub continues to meet on Zoom each month.
- The library is adding Cognitive Care Kits supplied by Northern Health to the collection. Two staff members will undergo training to better understand dementia and how the kits can help stimulate brain activity.
- The library manager is working on completing the year-end financial audit.
- Children's programs continue. New afterschool Pokemon club is popular.
- The children's librarian filmed a storytime and provided a craft the city's community services virtual Family Day program.
- Dolly Parton Imagination Library – ATCO denied funding request. The library manager submitted a request for \$6,000 to ARC Resources.

7. Unfinished business: None

8. New business:

- a. Trustee Chawla shared an event he is organizing with the Dawson Creek Literacy Society. 'Talking About Racism' will feature the cultural diversity of the North and South Peace River region on Instagram. The society is looking for submissions of talent and culture including poetry, stories, dance, songs and artwork. Posters were taken by some trustees to post at their place of business etc. The library may host a showcase of the talent on March 19 if the Nawican Bergeron Centre is unavailable.
- b. The library manager provided an update on the Board/CUPE contract negotiation timeline. The city will be providing information in early March regarding the benefit package. The library manager will provide copies of the last CUPE contract and wage/benefit budget numbers to the board. The board will consider all of the information provided and meet with the city HR manager to give its mandate.
- c. Signing authority:

Motion #3. That Donna Graw be removed from signing authority at the Lake View Credit Union.

LAVOIE/COMBRES Motion passed

9. Correspondence: None

Next meeting: March 21, 2022 at 7 p.m.

Adjournment: 7:40 p.m. Moved by: GILLIATT/COMBRES