

Dawson Creek Public Library

Minutes of meeting of Board of Trustees

Date: June 27, 2022

Time: 7:02 p.m.

Place: Dawson Creek Public Library

Present:, Jennifer Combres, Kim Erickson, Terri Foster, Hanna Gilliatt, Andre Lavoie, Brandon Mackinnon, Pamela Morris, Sally Schilds.

Absent: Sankalp Chawla, Amy Kaempf

Reading of land acknowledgement.

1. Adoption of Agenda:

COMBRES/SCHILDS

2. Approval of the minutes:

Motion #1. That the minutes of the May 30, 2022 board meeting be accepted.

GILLIATT/COMBRES Motion passed

3. Chairperson's report: Board Chairperson Erickson asked the library manager if the library recognized Indigenous Day at the library. The library manager said there was no special event this year. Chairperson Erickson said the BCLTA newsletter highlighted some of the interesting events and programs other libraries had done to recognize Indigenous Day. She also discussed the BCLTA's promotion of advancing diversity and inclusion within library boards. She suggested that when there are vacancies on the board current trustees might contact different groups and individuals in the community who represent a diversity of cultures and backgrounds – including those with accessibility issues etc. Treasurer Foster suggested the board could contact places like Lakeview Literacy and the Nawican Centre to let them know when there is a vacancy, what the library board's duties are, and invite them to apply. Trustee Combres suggested the board could host an evening informational event for those who might be interested in applying to the board.

4. Treasurer's report: Attached comparative income statement

Motion #2. That the treasurer's report be accepted as read:

FOSTER/COMBRES Motion passed

5. Councilor's report: None

6. Librarian's report:

- See attached

7. Unfinished business:

- Library manager's contract was discussed by the board in camera. Wage compensation, vacation allotment, and phone and auto allowance were discussed and presented to the library manager. The contract will be completed by Treasurer Foster and emailed to the library manager.

8. New business:

a. Municipal Pension Plan application resolution

Motion #3 Resolved that the Municipal Pension Board of Trustees be requested to declare, effective January 1, 2023, the provisions of the Municipal Pension Plan Rules to apply to all employees of the Dawson Creek Municipal Public Library under subsection 2(1)© of the Municipal Pension Plan rules, and the employee eligibility rules as set out in section 3 of the Municipal Pension Plan Rules are to apply to those employees.

FOSTER/COMBRES Motion passed

- b. The board approved the library manager's request to return her city-supplied cell phone.
- c. The library manager requested volunteers from the board help at the summer reading club windup barbecue on August 26 from 11:45 am to 1:15 pm.
- d. The board gave the library manager permission to approach a local IT company to discuss library computer system management.

9. Correspondence: None

Next meeting: September 19, 2022 at 7 p.m.

Adjournment: 8:30 p.m. Moved by: GILLIATT/COMBRES