

# Dawson Creek Public Library

## Minutes of meeting of Board of Trustees

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Date: May 30, 2022

Time: 7:05 p.m.

Place: Dawson Creek Public Library

Present:, Jennifer Combres, Kim Erickson, Terri Foster, Hanna Gilliatt, Amy Kaempf, Andre Lavoie, Pamela Morris, Sally Schilds.

Absent: Sankalp Chawla, Brandon Mackinnon

Reading of land acknowledgement.

**1. Adoption of Agenda:**

Addition to Correspondence - email City of Dawson Creek invitation to a City's Culture, Parks and Recreation Master Plan workshop  
SCHILDS/COMBRES

**2. Approval of the minutes:**

Motion #1. That the minutes of the April 25, 2022 board meeting be accepted.

LAVOIE/GILLIATT Motion passed

**3. Chairperson's report:** Board Chairperson Erickson encouraged trustees to read the latest BC Library Trustee Association newsletter article regarding book banning.

**4. Treasurer's report:** Attached comparative income statement

Motion #2. That the treasurer's report be accepted as read:

FOSTER/COMBRES Motion passed

**5. Councilor's report:** Councilor Kaempf reported at their recent regular meeting, city council welcomed youth bowlers and a speed skater who will be attending upcoming national competitions. The RCMP reported the detachment now has a full complement of members and are training officers for a summer bike patrol. Councilor Kaempf said she would ask that the library be patrolled regularly if possible. The 8<sup>th</sup> Street bridge project is on schedule to being completed soon.

The city is taking part in the United Way's Period Promise campaign to raise money and collect period products for those who cannot afford to purchase them. Cash donations can be made online through the United Way and donation of products can be made at the library, the pool, city hall, and Post and Row.

**6. Librarian's report:**

- The library board and CUPE negotiated a new collective agreement on May 16 and 17 with ratification votes scheduled.
- Several events were held at the library in May including Backyard Beekeeping, Young Adult Bookclub, Coffee Connections, Backyard Chickens, and Crafts and Crime.
- The library displayed a collection of books provided by the local Hospice Society in May for Hospice month.
- Outreach deliveries continue each month.
- The library bookclub will be on hiatus until September as most member's schedules appear to be busy during the summer months.
- The children's librarian held tours of the library for students from Devereaux Elementary.
- The library will be a drop off location for the United Way's Period Promise campaign.
- The library will be a stop on the Pride walk on June 13. We will be handing out popsicles to participants!
- We have hired a summer intern to co-ordinate the 2022 children's Summer Reading Club.
- The library received \$2,500 from the Lake View Credit Union to help fund the Summer Reading Club.
- The Statement of Financial Information has been submitted to the provincial government.
- Trustee Chawla and myself took part in the BC Library Trustee Association's recent 'Understanding Financial Statements and Budgets' training session on May 19 via Zoom.

**7. Unfinished business:** None

**8. New business:**

- a. Review and ratification of the CUPE/Library Board Collective Agreement.

Motion #3 That the memorandum of settlement be ratified by the Dawson Creek Public Library board

FOSTER/LAVOIE Motion passed

- b. Choose a trustee to attend Union/Management meetings. Trustee Lavioe put his name forward to volunteer to join the library manager on the management team at the meetings. Trustee Combres volunteered to be the backup board member on the management team.
- c. Library manager's contract. The board will ask the City of Dawson Creek human resource manager to send them a sample of a non-union contract to use as a template for the library manager's new contract. Trustee Foster will draft a contract and email it to board members for their consideration before the next board meeting. Trustee Erickson offered to help with the draft if need be.

- 9. Correspondence:** Invitation from the City of Dawson Creek to attend a stakeholders workshop to update the city's Culture, Parks & Recreation Master Plan on June 8 at 1 p.m. The library manager and Chairperson Erickson will attend on behalf of the library. Trustee Schilds was also invited as a stakeholder with another organization and will attend as well.

**Next meeting:** June 27, 2022 at 7 p.m.

Adjournment: 8:11 p.m. Moved by: SCHILDS